



Maine Developmental Disabilities Council
July 10, 2024 Meeting Minutes

Meeting called to order at 9:00 AM

Agenda Item	Handouts	Highlights	Motions
Welcome, Introductions		Abbott opened the meeting with a welcome and asked everyone to say their name, position, and what they were looking forward to this summer. Hot Topics included: Parent/Guardian rulemaking by DHHS with certification process and licensing for parents/family. - T. Marlowe MaineCare has asked for guidance – M. Harakall Thought there would be more informal input sessions – A. Dole September meeting scheduled for self-advocates & legislation – M. Stairs National group for parent/family caregivers – T. Marlowe	
Review of 05/08/2024 meeting minutes	05/08/2024 Meeting Minutes	Minutes were reviewed. Staci Converse requested that minutes be amended to reflect that she had requested a discussion about accessibility Vote to accept the minutes with amendment.	Jon M. made motion to accept, Tracey W. 2 nd . minutes accepted with amendment Unanimous vote.
Council Business			
Executive Committee Report	Executive Meeting Minutes	The Executive Committee reported that they viewed a demonstration of Recite Me accessibility for all Council websites to be installed in FY 25. The Executive Committee also reviewed and discussed the \$100 fee to participate in Disability Pride Day. Nancy went over the allowable and unallowable contributions using federal funds. 2/3's of Council can vote to allow expenditure. Vote tabled for next meeting as 2/3's of Council were not available at this meeting.	
Membership Committee		Nancy presented the needs for Membership and getting appointments from the Governor to be in compliance with federal reporting requirements. Discussion on what the duties of the Membership Committee and the Nominations Committee are responsible for to be in	

		<p>compliance. Applications should have been submitted for review as most appointments expire in August. Poll was sent out to Council members for a yes/no vote on members to fill each seat as designated by the DD Act. Concern about having previous members return to the Council and the same members serving for extended times in a seat were discussed. Attendance was a concern for some as well. By Laws would need to be changed and directions on Membership applications need to be reviewed and updated to be clear. Council was advised to vote in the polls sent out for Executive Committee general seat nominations and people who will need to be reappointed by the Governor.</p>	
Finance Committee Report	Budget v. Actual and Balance sheet through 05/31/24.	<p>Todd Marlowe has initiated a discussion about updating the Council bank accounts to those with better interest rates. Monique stated that Speaking Up for Us uses a high-yield savings account for the best interest rates. No discussion on Budget versus Actual or Balance Sheet.</p>	
Break			
Proposed Budget for FY 25	Proposed Budget	<p>Nancy explained that funding will be reduced for FY 25, PCORI will be finished, grants have been completed for Maine Breast and Cervical Health Program, and LEND.</p> <p>Nancy recommended that the Council still fund Speaking Up for Us to promote self-advocacy in the amount of \$80,000.00.</p> <p>Recommendation to fund Self-Direction program for \$3000.00.</p>	<p>Kile P. made motion to accept income, Tracey W. 2nd. Motion to accept income for FY25 passed, unanimous</p> <p>Kile P. made motion to accept Council funding for SUFU, Tracey W. 2nd. Motion to fund SUFU passed with 2 abstains.</p> <p>Jon M. made motion to accept Council operating expenses,</p>

		<p>Small Grants recommended funding at \$5985.89</p> <p>Recommended allocation for Recite Me accessibility for Council websites to be ADA compliant in the amount of \$6000.00. Stacy C. asked about ASL being added in. (Answer from Recite Me is not at this time, there are stand alone add ins for websites available if needed.)</p> <p>Nancy explained operating expenses and line items that have been trimmed to keep the Council running.</p> <p>Full budget was presented by Nancy. No discussions.</p>	<p>Monique S. 2nd. Motion to fund passed unanimous</p> <p>Kile P. made motion to fund small grants Todd M. 2nd. Motion to fund passed unanimous</p> <p>Kile P. made motion to fund Recite Me, Shawn N. 2nd. Vote to accept with 1 abstain and 13 yays Motion passed.</p> <p>Jon M. made motion to accept Council operating expenses, Tracey W. 2nd. Motion to accept operating expenses for FY25 passed, unanimous</p> <p>Tracey W. made motion to accept full Council budget for FY 25, Stacy S. 2nd. Motion to accept budget for FY25 passed, unanimous.</p>
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Council Project Updates	Project List and status	Nancy reported on projects and the statuses of each project during the Budget discussion.	
Public Comments		No public comments	
Adjourn			The meeting adjourned at 11:30 PM

Attendance: Abbott Philson, Kile Pelletier, Tracey Webb, Shaun Nixon, Andrea Dole, Todd Marlowe, Cheryl Stallonis-Francis, Cheryl Hathaway, Jon McGovern, Sue Russell, Monique Stairs, Staci Converse, Stacy Smart, Maryann Harakall for Stacy LeFlamme

Members absent: Maryann Preble, Mariah Murdock, Stacy Atter, Courtney Schadtle, Nicole Achey, Roberta Lucas, Maria Cameron, Anita Trevian, Candace Johnson

Staff: Nancy Cronin, Brenda Charneski, Toni Wall

Quorum present? No – Simple majority

Next meeting date and time: September 11th, 2024